



City of Golden
Deputy Fire Marshal

SALARY	\$42.18 - \$50.62 Hourly	LOCATION	Golden, CO
JOB TYPE	Full-Time	JOB NUMBER	2024-00013
DEPARTMENT	Fire Department	OPENING DATE	01/12/2024
CLOSING DATE	Continuous	FLSA	Non-Exempt

We are currently recruiting for qualified applicants for Deputy Fire Marshal. Come and see why the City of Golden is the place you want to be!

Why work at the City of Golden?

Being a Golden employee is more than just a job, it's a lifestyle. Golden is a vibrant outdoor community making it a great place to live, work and play.

- *Location, location, location* – Work near great restaurants and shops, hit the trails, and enjoy the outdoor scenery of Clear Creek and the foothills. Convenient commuting from all directions.
- *Paid time off* – Paid vacation starts at 16 days (that's over 3 weeks!), plus 12 days of sick time and 12 paid holidays each year.
- *Great benefits* – The City matches up to 8% of your retirement contributions, plus offers a full-spectrum of benefits and perks, including tuition reimbursement ([check it out!](#))

Under the direction of the Fire Marshal, performs Fire & Life Safety activities associated with building plan review of design and code compliance. Supervises the plan review process and reviews architectural and site plans, water supply systems, sprinkler systems, and alarm systems to ensure compliances with code standards. Issues new permits, inspects construction sites and fire systems, including providing code interpretation to business owners, contractors, and private homeowners. Ensures buildings (new & existing) comply with adopted standards, policies, and codes. Conducts and assists in fire investigations to determine origin and cause. Assists with Fire & Life Safety education program, conducts community wildfire mitigation risk assessments, and other duties as assigned. Coordinates Fire & Life Safety duties in the absence of the Fire Marshal.

JOB SUMMARY

Performs plan review on new build, tenant improvement, and site development permit applications.

Conducts specialized acceptance testing on fire safety systems including fire suppression, fire detection systems, and other technical systems that require advanced knowledge.

Works to obtain voluntary compliance with adopted standards, policies, and codes with contractors, business owners, and private homeowners.

Provides technical fire code interpretation and application assistance regarding building construction, installation of fire safety systems, and compliance with adopted standards, policies, and codes.

After the pursuit of voluntary compliance, may issue Notice and Orders and municipal court citations as required.

Completes necessary reports, forms, computer input, and other documentation of activities.

Assists with fire investigations as needed.

Assists with Fire & Life Safety education programs as needed.

Other duties as assigned by the Fire Marshal or Fire Chief.

SUPERVISORY RESPONSIBILITIES

None.

QUALIFICATIONS

Associate's degree in a related technical field and a minimum of three years' experience as a Plans Examiner or Fire Inspector. Bachelor's degree in Fire Science, Fire Protection Engineering, or related field preferred. A combination of education and experience may be considered. Experience in new construction inspections required. Must meet the job performance requirements defined in NFPA Standard 1031. Plan review experience is required. Prior fire investigation experience preferred.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have a valid driver's license and a good driving record.

Possess and maintain International Code Council Fire Inspector II certification.

Possess and maintain State of Colorado Division of Fire Prevention and Control Fire Inspector III – Plan Examiner certification or ability to obtain within one year of hire.

Fire Investigations certificate: IAAI-CFI, IAAI-FIT, NAFI-CFEI obtained in one year of hire.

KNOWLEDGE, SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

LANGUAGE SKILLS

Ability to read, analyze, interpret, and follow oral and written instructions, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to keep and maintain the necessary records and prepare reports and correspondence as required by the department for this position. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to establish and maintain cooperative relationships with department members, city employees, other agency members, and the public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS AND ABILITIES

Must be able to perform the tasks necessary to drive, board and operate the fire department vehicles assigned to the Fire & Life Safety Division. Must be able to understand and follow oral and written instructions. Must maintain the necessary records, prepare reports, and correspondence as required by the department for this position. Must establish and maintain cooperative relationships with department members, city employees, other agency members, and the public. Ability to work independently with minimal supervision.

MATERIALS & EQUIPMENT DIRECTLY USED

City vehicle, ladders, computer, and general fire inspection equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, an employee is regularly required to talk and hear; use hands or fingers to handle and feel; and frequent use of the telephone and computer while communicating with internal and external customers; requires manual dexterity and visual acuity to operate personal computer or other standard office equipment, job site inspections and investigations. Employee may sit for several hours each day but will also need mobility and ability to stand and walk continuously for long periods of time. On occasion, the employee may lift, push, or pull up to 75 pounds during a fire investigation. Work may occasionally require the employee to climb, balance, bend, stoop, kneel, crouch, and/or crawl. This position may require the employee to work under stressful conditions due to deadlines and time constraints.

This position will require the employee to perform strenuous work, seldom for extended periods of time, while performing some or all the following:

- Wearing a respirator or SCBA.
- Wearing and/or carrying over 50lbs of protective clothing/equipment.
- Climbing ladders or accessing small spaces for the purpose of inspection or investigation.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; Outside weather conditions; extreme cold; extreme heat; moving mechanical parts; high, precarious places; the noise level in the work environment is usually loud.

City of Golden is an Equal Opportunity Employer

Agency

City of Golden

Address

911 10th Street

Golden, Colorado, 80401

Phone

303-384-8185

303-384-8000

Website

<http://www.cityofgolden.net>

Deputy Fire Marshal Supplemental Questionnaire

*QUESTION 1

The hiring range for this non-exempt position is \$42.18 to \$50.62 per hour. Are you comfortable with this range of pay?

- Yes
- No

*QUESTION 2

Please select your highest level of education.

- High School Diploma or GED
- Associate's Degree in related technical field
- Associate's Degree in unrelated field
- Bachelor's Degree or higher in Fire Science, Fire Protection Engineering, or related field

- Bachelor's Degree or higher in unrelated field
- None of the above

***QUESTION 3**

How many years of experience do you have as a Plans Examiner or Fire Inspector?

- Less than 1 year
- 1-2 years
- 3-4 years
- 5 years or more

***QUESTION 4**

Do you have prior fire investigation experience?

- Yes
- No

***QUESTION 5**

Do you have experience with new construction inspections?

- Yes
- No

***QUESTION 6**

Do you have experience with plan review?

- Yes
- No

***QUESTION 7**

Do you have current ICC Fire Inspector II certification?

- Yes
- No

***QUESTION 8**

Do you have a current State of Colorado Division of Fire Prevention and Control Fire Inspector III – Plan Examiner certification?

- Yes
- No, but can obtain within one year of hire
- No, cannot obtain

***QUESTION 9**

Do you have an IAAI/CFI, IAAI/FIT, or NAFI/CFEI Fire Investigations certification?

- Yes
- No, but can obtain within one year of hire
- No, cannot obtain

***QUESTION 10**

Do you possess a good driving record? A good driving record includes, but is not limited to, no suspension or revocation of license within the last three years and no conviction of a DUI, DUID, DWAI or any hit and run accident within the last two years.

- Yes
- No

* Required Question